**FLORA PUBLIC LIBRARY BOARD MEETING**

**MONDAY, JANUARY 10, 2022**

CALL TO ORDER: President Maralee Johnson called the meeting to order on Monday, January 10th at 7:00 p.m.

RECOGNITION OF VISITORS: None

PRESENT: Karen Briscoe, Joe Gilliland, Maralee Johnson, Doug Mack, Dr. Robert Marley, Joe McCoy, and Rebecca Stocke, as well as Director Donna Corry. Absent: Robbin Dickey and Kari Warren

CORRESPONDENCE: There was a thank you note from the library staff for the Christmas bonuses, as well as a thank you note from the City of Flora for the Christmas cookies.

APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Rebecca Stocke. The motion passed unanimously.

TREASURER’S REPORT:

-Review of financial reports and bank statements.

A motion to accept the treasurer’s report, as presented, was made by Doug Mack and seconded by Dr. Robert Marley. The motion passed unanimously.

LIBRARY DIRECTOR’S REPORT:

-Comments on reports:

-Interest added to the Duff Saving account

-We received a City Check for $66,921.65 which takes us through January

Funding

-The first quarterly report for the Expanding Digital Inclusion grant has been submitted, along with a reimbursement request for $12,109.00 I sent a question about the hot spots and the State Library said to go ahead and request reimbursement for anything that is spent. Should the hotspots still not be here by the time the grant ends, it will be reported as encumbered funds.

-I did some calculations. For December our circulation numbers are at around 75% of what they were pre-covid in December 2019. Attendance is around 63% of 2019 pre-covid numbers.

-We are going to interview an applicant this week for the library clerk position.

-The Live and Learn grant that the city may apply for to replace our roof was extended to Feb. 15 and the State Library has waived the requirement for an architect/engineer to sign off.

-No one took the old microfilm readers after I posted them on Facebook. I will check with the Clay County Genealogical Society. If they do not take them, I will post on the Librarians list serv.

-The U of I Newspaper Project is considering taking the old volumes of the Flora paper.

-Jeremy will be submitting the Rebuild Downtowns and Main Streets Capital Program grant Monday.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Dr. Robert Marley and seconded by Doug Mack to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: None

NEW BUSINESS:

EXECUTIVE SESSION: Karen Briscoe moved and Maralee Johnson seconded a motion to go into executive session to discuss the salary portion of the proposed budget. After the discussion/ decision was complete, Joe McCoy made a motion to return to the Open Session of the library board meeting. This was seconded by Joe Gilliland. The motion carried unanimously.

* Following the Executive Session, a motion to make a change to the proposed FY2022-2023 Budget- Second Draft was made by Doug Mack and seconded by Rebecca Stocke. The new motion is: changing the salary portion of the 2nd draft to read as follows: the salary portion of the FY2022-2023 Budget-Second Draft will be changed from a percentage increase (8.3%) to a flat rate increase of $1 per hour worked per person.
* The FY2022-2023 Per Capita Grant was reviewed and discussed. Joe McCoy made a motion to accept the grant as it was presented. Dr. Robert Marley seconded the motion. The motion passed unanimously.

UPCOMING MEETINGS /EVENTS:

Wednesday, January 26th, 1:00 – 3:00 pm Illinois State Treasury representatives-

I-Cash/Cash for Checks – Main Library

ADJOURNMENT: The meeting concluded at 7:40 p.m.

Submitted by: Karen Briscoe 01-10-22