FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, DECEMBER 13, 2021

CALL TO ORDER: President Maralee Johnson called the meeting to order on Monday, December 13th at 7:00 p.m.

RECOGNITION OF VISITORS: None

PRESENT: Maralee Johnson, Doug Mack, Dr. Robert Marley, Rebecca Stocke, and Kari Warren as well as Director Donna Corry. Karen Briscoe, Robbin Dickey, Joe Gilliland and Joe McCoy were absent.

CORRESPONDENCE: None

APPROVAL OF MINUTES: A motion was made by Dr. Robert Marley to accept the minutes as presented. The motion was seconded by Doug Mack. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Becky Stocke and seconded by Kari Warren. The motion passed unanimously.

LIBRARY DIRECTOR’S REPORT:

* Received four applications for the Part-Time Library Clerk position but none met the minimum requirements for the position. Donna spoke with Mike Stanford and he will speak with Bob Coble about accepting applications from candidates outside City limits. If approved, we will advertise the position further and Donna has already been contacted by a few people who are interested.
* Angela has the laptops ready for circulation. The hotspots are still on backorder. They are working on publicity and are planning for a January 3, 2022 launch.
* The library is now fine-free and that seems to be going very well. Two people have recently renewed their library cards due to past fines being waived.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Dr. Robert Marley, and seconded by

Doug Mack, to approve payment of the bills. The motion passed unanimously.

NEW BUSINESS:

1. FPL Strategic Plan – 2021-2026 – Final Reading
	* Completed the final reading of the Strategic Plan. Donna added the library logo but no other changes were made since the previous reading. A motion was made by Doug Mack to approve the Strategic Plan as presented and seconded by Becky Stocke. The motion passed unanimously.
2. Laptop/Hotspot Policy (Digital Inclusion Grant) – First Reading
	* First reading of the policy. Donna will be speaking with the Flora Police Department in regard to enforcement if a patron does not return the equipment. No changes were recommended at this time.
3. Serving Our Public Review – Chapters 11-13 (Per Capita Grant)
	* Chapters 11-13 were reviewed. No questions, comments or suggestions made.
4. Equipment – Surplus – Two microfilm readers
	* Donna indicated the two old microfilm readers need repair and are obsolete, so parts are difficult to find to make repairs. Maralee Johnson made the motion to advertise the microfilm readers as free to give away. Dr. Marley seconded the motion and the motion passed unanimously. If no one is interested in the equipment, we will address the issue again after the first of the year.
5. Preliminary Budget Review
	* Reviewed the preliminary budget in preparation for budget discussions with the City that will be coming up after the first of the year. No action taken.
6. Reviewed the holiday calendar for 2022. No action taken.

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS: None

OPEN: None

ADJOURNMENT: The meeting concluded at 7:55 p.m.

Submitted by: Kari Warren 12-14-21