FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, JULY 11, 2022

CALL TO ORDER: President Maralee Johnson called the meeting to order on Monday, July 11th at 7:00 p.m.

RECOGNITION OF VISITORS: Jon Akers, newest board member of the Flora Public Library board, was introduced and welcomed.

PRESENT: Karen Briscoe, Robbin Dickey, Joe Gilliland, Maralee Johnson, Doug Mack, Joe McCoy, Rebecca Stocke and Kari Warren, as well as Director Donna Corry

CORRESPONDENCE: None

APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Joe McCoy. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Doug Mack and seconded by Rebecca Stocke. The motion passed unanimously.

LIBRARY DIRECTOR’S REPORT:

Interest has been added to some account, investments have decreased again

-Summer Reading is still going well. It ends 7/13/2022. The in-house programs have been well attended.

-We received notification that we were awarded the FY2022 per capita grant in the amount of $7084.43. Our new official population count is 4,803 so that is roughly $1.475 per capita.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Robbin Dickey and seconded by Kari Warren to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: It was announced that a brief meeting was held, prior to the board meeting, in order to review/discuss/update the current Personnel Policy. The board members assigned to the Personal Committee are: Karen Briscoe, Robbin Dickey, Maralee Johnson and Kari Warren (all of whom were present for the committee meeting). Director Corry was also present at this meeting.

There was no other unfinished business presented at this time,

NEW BUSINESS

* The appointment of Jon Akers, as the new board member, was presented. Joe McCoy made a motion to approve the appointment of Jon Akers, seconded by Doug Mack, to the Flora Library board. The vote was unanimous to accept and welcome Jon to serve on the library board- effective immediately.
* The Payroll-Transition to City of Flora (ADP) was discussed. The main point of interest to note was that all of the expenditures will be processed through the library’s bank account. The City will just be managing the process. Joe Gilliland then made the motion to accept the Payroll transition as presented and discussed. Rebecca Stocke seconded the motion. The motion was put to a vote and the motion passed unanimously.
* The FY2021-2022 Annual Report was presented and perused. After discussion, Karen Briscoe made a motion to accept the FY2021-2022 Annual Report as presented. Robbin Dickey seconded this motion. The motion passed.
* There was a discussion held concerning changes that might be made to the Mini-grant for the Roof. It was decided to invite Mike Stanford, Flora City Administrator, to the August meeting to provide additional information and answer/address any questions/concerns board members may have.
* The test of the Website Demo was postponed until the August meeting. Director Corry and staff had presented several changes to be considered for revision and there was no time to address these changes and complete the Website in time for the official demo to be presented.
* Director Corry, in an effort to be proactive in improving customer service relations, asked the board to approve the purchase of a Public Charging Station. The item to be considered was a: KwikBoost Library Free Standing Cell Phone Charging Station/Multi-Device Kiosk with 8 Ports/Compatible with iPhone, iPad, Samsung, Tablets and more. The total cost, including shipping and handling charges, is $589.94. Joe McCoy made a motion to purchase the KwikBoost Charging Station that was presented and Robbin Dickey seconded the motion. The motion passed unanimously.

Other new business: None

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS: Red Cross Blood Drive on July 29 from 1-5

Cary Odell, book signing and program on Johnny Bob Harrell,
July 26th 5-7:30 p.m. AND
July 27th 1:30 – 4:30 p.m.

OPEN: None

ADJOURNMENT: The meeting concluded at 7:45 p.m.

Submitted by: Karen Briscoe 07-13-22