FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, AUGUST 8, 2022

CALL TO ORDER: President Maralee Johnson called the meeting to order on Monday, August 8th at 7:00 p.m.

RECOGNITION OF VISITORS: None

PRESENT: Jon Akers, Karen Briscoe, Joe Gilliland, Maralee Johnson, Doug Mack, Joe McCoy, and Rebecca Stocke, as well as Director Donna Corry. Absent: Robbin Dickey and Kari Warren

CORRESPONDENCE: None

APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Becky Stocke. The motion passed unanimously.

TREASURER’S REPORT:

-Review of financial reports and bank statements.

A motion to accept the treasurer’s report, as presented, was made by Doug Mack and seconded by Karen Briscoe. The motion passed unanimously.

LIBRARY DIRECTOR’S REPORT:

Comments on reports:  
-The investment accounts increased a bit in July.   
-Matt Pyatt has asked to be put on the September meeting agenda to give an update on investments

-Website – the new library website launched on Aug. 3. It is still a work in progress but we are pleased with it. ImagineThis! will soon be coming to take photographs to incorporate and train us on updating the website.

-We haven’t started the ADP payroll service yet. Jeremy said they are waiting on ADP to give the go ahead.

-Could we do something for Dr. Marley in recognition of his 25 years of service on the library board. We could ask if he and his family can come to the Sept. meeting.

-In the packet tonight is my letter of intent to retire next year at this time.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Joe Gilliland and seconded by Jon Akers to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS:   
It was announced that the Personnel Policy, which is continuing to be updated, is still in Committee for Revision. Another meeting will be scheduled before the September meeting, if possible.

Other Unfinished Business- President Johnson presented an overview of her meeting with Mike Stanford (City Administrator) concerning the roof repair/grant. The highlights of the meeting were: there will be a scan of the roof to determine weak spots, leaks etc.. Once those problems are addressed, the roof coating will be applied. There will be no seams anywhere. A representative from Firestone will be on site to confirm the coating is applied correctly- according to standards- so that the 10-year warranty will be effective. The board will revisit this issue at the September board meeting thus providing the board members time to consider information provided at this meeting to help make a determination as to how to proceed.

NEW BUSINESS

* FY2022-2023 – 1st Quarter Report was presented and discussed. Karen Briscoe made a motion to accept the report as presented. This was seconded by Becky Stocke. The motion carried unanimously.
* The FY2022-2023 – 1st Quarter Budget Amendment was perused by those in attendance. After discussion, Doug Mack made a motion to accept the report as presented. Karen Briscoe seconded this motion. The motion was put to a vote and the motion carried.
* The Registered Sex Offender Policy – First Draft was presented. The policy was read, studied, and discussed. The policy will be presented again at the September board meeting with updates and changes, as needed, inserted.
* Director Corry discussed the Laptop/Hot Spot Policy revisions implemented to the policy. After a question /answer session concerning the revisions, Doug Mack made a motion to accept the policy as presented and have it become effective immediately. Jon Akers seconded the motion. The motion passed unanimously.
* The board members present, along with Director Corry, reviewed and discussed the FY2023 Per Capita Grant – Serving Our Public 4.0 Review, Chapters 1-3.

Other new business: None

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS:

OPEN: None

ADJOURNMENT: The meeting concluded at 8:05 p.m.

Submitted by: Karen Briscoe 08-11-22