FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, JANUARY 9, 2023

CALL TO ORDER: President Maralee Johnson called the meeting to order at 7 p.m. on Monday, January 9, 2023

RECOGNITION OF VISITORS: None

PRESENT: Jon Akers, Karen Briscoe, Joe Gilliland, Maralee Johnson, Doug Mack, and Director Donna Corry. Absent: Robbin Dickey, Joe McCoy, Rebecca Stocke, and Kari Warren

CORRESPONDENCE: A thank you note was received from the Staff for the 2022 Christmas bonuses.

APPROVAL OF MINUTES: A motion was made by Doug Mack to accept the minutes as presented. The motion was seconded by Jon Akers. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Joe Gilliland and seconded by Karen Briscoe, and passed unanimously.

LIBRARY DIRECTOR’S REPORT:
-Comments on reports
 -In December, we received a check from the City for $24,333.34 which included income tax and utility funds.

-ADP – payroll is going well. Kaci brought over the invoices from ADP that they hadn’t opened. They are for the ADP fees. It is a per check fee that is charged, or around $12.00 per payroll. Doug Mack moved, and Jon Akers seconded, a motion for Donna to give permission to the City of Flora to pay ADP fees, plus the library’s IMRF and employee health insurance payments, from our account for each payroll as well. This is the same account that payroll is paid from. Motion passed unanimously.

-At this time, no one has access to Edward Jones accounts online. I cannot have access because I am not a signer for the account. You may want to consider setting up access for at least one of the officers. Currently, when I need the statements early, they make copies and bring them over. We do get copies in the mail. There usually isn’t a need unless the board meeting falls early.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Joe Gilliland and seconded by Doug Mack to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: None

NEW BUSINESS

* FY2023-2024 – Budget (Draft) was presented and discussed. We will revisit the budget at the next meeting to see if further information is available.
* Americans with Disabilities Act (ADA) Policy – First Reading was presented, reviewed, and discussed. No further action was required at this meeting.

Other New Business:

* Escape Room – Rebecca Allen-Odle who works at the Flora Unit #35 Schools, would like to do an escape room at the library two days a week in June for children age 8 and up. After a discussion of her proposal, the board had further questions. They asked if she could come to the next board meeting to discuss the event. No action was taken.

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS:

Gardening and Horticulture series, Every Wednesday, 2-3 p.m. beginning January 11th and continuing through March 2023.

OPEN: None

ADJOURNMENT: The meeting concluded at 7:51 p.m.

Submitted by: Karen Briscoe 01-10-23