FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, FEBRUARY 13, 2023

CALL TO ORDER: President Maralee Johnson called the meeting to order at 7 p.m. on Monday, February 13, 2023

RECOGNITION OF VISITORS: Rebecca Odle; Escape Room Information Presentation

PRESENT: Jon Akers, Karen Briscoe, Joe Gilliland, Maralee Johnson, Doug Mack, Rebecca Stocke, Kari Warren, and Director Donna Corry. Absent: Robbin Dickey and Joe McCoy

CORRESPONDENCE: A thank you note was received from the City of Flora for the 2022 Christmas gift.

APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Doug Mack. The motion passed unanimously.

TREASURER’S REPORT:

-Review of financial reports and bank statements.

A motion to accept the treasurer’s report, as presented, was made by Karen Briscoe and seconded by Jon Akers, and passed unanimously.

LIBRARY DIRECTOR’S REPORT:   
-Comments on reports  
 -We received a check from the City $72,115.84  
 -Some of the investments increased last month.

-We are doing well on getting the policies updated and new ones prepared. Angela is working on the Emergency/Disaster Plan and Tina is doing the Marketing Plan. Those are the last two large ones. There may be a few smaller ones to update.

-Chad came over with some engineers and took a set of blueprints to do specs for the roof.

-Chad also came over with a man to get details on number of lights we have. They are looking at a possible grant/program to upgrade to LED lights.

-The Wayne County health department brought us some additional doses of Narcan. They train on administering it, so we will schedule that training in the next month or so.  
  
-We delivered 132 valentines to Senator Plummer’s office. They will be distributed to senior care facilities in his district.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Rebecca Stocke and seconded by Kari Warren to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: None

NEW BUSINESS

* FY2022-2023 – Third Quarter Reports was presented and discussed. Doug Mack made a motion to accept the reports as presented and Joe Gilliland seconded the motion. The motion carried.
* FY2022-2023 – Third Quarter Budget Amendment was presented, reviewed, and discussed. Karen Briscoe made a motion to accept the Amendments as presented. Jon Akers seconded the motion. The motion was put to a vote and passed unanimously.
* FY2023-2024 –Budget A motion was made by Doug Mack and seconded by Joe Gilliland to accept the budget as presented. The motion passed unanimously.
* Statements of Economic Interest were distributed to all board members present. They were reviewed, discussed, completed and returned to Director Corry by all who were in attendance.
* Americans with Disabilities Act (ADA) Policy – Final Reading was once again presented, reviewed, and discussed. Karen Briscoe made a motion to accept the policy as presented. Kari Warren seconded the motion. The motion carried.
* The Worker’s Compensation Policy and Procedures was presented for the First Reading. It was reviewed and discussed.
* Technology Plan 2023-2026 – First Reading was presented, reviewed, and discussed. It will be presented again at the next meeting.
* Freedom of Information Act Update – First Reading was presented and reviewed. It will be addressed at the next meeting.
* Capital Asset Policy – First Reading was reviewed and discussed. No further action was required at this meeting.
* Other New Business: None

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS: Gardening and Horticulture series, Every Wednesday, 2-3 p.m. through March 2023.

OPEN: None

ADJOURNMENT: The meeting concluded at 8:10 p.m.

Submitted by: Karen Briscoe 02-14-23