FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, APRIL 10, 2023

CALL TO ORDER: President Maralee Johnson called the meeting to order at 7 p.m. on Monday, April 10, 2023

RECOGNITION OF VISITORS: None

PRESENT: Jon Akers, Karen Briscoe, Maralee Johnson, Joe McCoy, Rebecca Stocke, Kari Warren and Director Donna Corry. Absent: Robbin Dickey, Joe Gilliland, Doug Mack

CORRESPONDENCE: None

APPROVAL OF MINUTES: A motion was made by Joe McCoy to accept the minutes as presented. The motion was seconded by Jon Akers. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Rebecca Stocke and seconded by Kari Warren, and passed unanimously.

LIBRARY DIRECTOR’S REPORT: -Comments on reports

 -The report reflects the new CDs in the Duff Fund.

-In May, I will be on vacation from May 5 to the 16. May 8 is the scheduled library board meeting date. Could we move it to May 22?

-New legislation mandates paid leave for all workers. It takes effect January 1, 2024. We are still waiting for guidelines but this information is available now.

-I would like permission to open up a Grant Checking Account at Flora Savings Bank. It will make it easier to keep track of the grant funds.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Joe McCoy and seconded by Rebecca Stocke to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: None

NEW BUSINESS

* Personnel. The Staff Promotions and Salaries proposal was presented for discussion, review, and consideration. The proposal was discussed and reviewed by those present. Joe McCoy made a motion to accept the proposal as presented. This motion was seconded by Becky Stocke. The motion passed unanimously.
* A motion was made by Joe McCoy to accept the FY 2023-2024 Board Meeting Dates as presented, then reschedule the upcoming May 8th, 2023 meeting date to May 22nd, 2023 to accommodate the Director’s vacation. This was seconded by Rebecca Stocke. The motion carried.
* A motion was made by Rebecca Stocke, and seconded by Karen Briscoe, to approve the Reappointment of Trustees: Robbin Dickey, Maralee Johnson, and Joe McCoy, with the term ending May 2026. The motion passed.
* Rebecca Stocke made a motion to retain the current officers (President Maralee Johnson, Vice-President Robbin Dickey, Secretary Karen Briscoe, and Treasurer Kari Warren) for the upcoming year. This motion was seconded by Joe McCoy. The motion carried.
* Guns on Library Property Policy was presented for review. Following the review, Joe McCoy made the motion to accept the policy as presented. Jon Akers seconded this motion. The motion passed unanimously.
* The Authority to Spend Policy- First Reading was presented, reviewed, and discussed. No further action was required at this meeting.
* Equipment-Staff Computers-May 2023. Karen Briscoe made a motion, with Jon Akers seconding the motion, to approve purchase of the following computers: NCU11-Staff Director in the amount of $1,187.34 (Estimate # 3563), NUC11 Staff-Angela in the amount of $1,313.18 (Estimate # 3558), and NUC11 Staff-Tina in the amount of $1,202.09 (Estimate # 3562). The motion was put to a vote and the motion passed.
* Volunteer Policy Review was discussed. Following the discussion, it was decided to table the vote again until more information/clarifications have been elicited from Mike Stanford, City Administrator. Director Corry will report back findings to the Board at the May meeting.

Other New Business: None

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS:

* Saturday, April 15, Noon – 3:00 p.m. –Cameron Higgason Book Signing

OPEN: None

ADJOURNMENT: The meeting concluded at 7:43 p.m.

Submitted by: Karen Briscoe 04-11-23