FLORA PUBLIC LIBRARY BOARD MEETING
MONDAY, MAY 9, 2022

CALL TO ORDER: President Maralee Johnson called the meeting to order on Monday, May 9th at 7:00 p.m.

RECOGNITION OF VISITORS: None

PRESENT: Karen Briscoe, Joe Gilliland, Maralee Johnson, Joe McCoy, Rebecca Stocke, Kari Warren and Director Donna Corry. Absent: Robbin Dickey, Doug Mack

CORRESPONDENCE: A thank you note in honor of Marcus “Pat” Booth, from the Alex Booth and Family, was read by all board members present.

APPROVAL OF MINUTES: A motion was made by Kari Warren to accept the minutes as presented. The motion was seconded by Becky Stocke. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Joe McCoy and seconded by Joe Gilliland. The motion passed unanimously.

LIBRARY DIRECTOR’S REPORT:

-Comments on reports

 -The Duff and Endowment Fund investments continue to decline

 -Use of Square is increasing. We sold almost $400.00 on Square in April

-The FY2021-2022 fiscal year ended April 30. Jeremy asked if I could give him some of the audit documents after May 1. I have given those to him.

-I will be working on annual report when I get back and summer reading will be starting. The theme this READ Beyond the Beaten Path. We are going to have Troy Roark’s Wild Water Show, Mad Science, and Owl program, and Jill Thatcher puppets. Also, we have scheduled Cary O’Dell for two programs in July on his Johnny Bob Harrell book, Johnny Bob: The Life and Times of John R. Harrell of Louisville, Illinois

-I attended an online meeting for our mini-grant for the roof. Of 10 applications in the mini-grant category, ours scored highest, putting us #1 in that group. That puts us in good standing as the grant applications go to the Secretary of State with recommendations for funding. We still haven’t heard anything on the downtown grant that the city applied for.

-ImagineThis! Has sent us the newest version of the website. We are getting closer. We will have to create some more content for a few pages.

-I purchased the cell phone from T-Mobile for the library. It was a different phone but comparable to the model we discussed.

COMMITTEE REPORTS: None

PAYMENT OF BILLS: A motion was made by Karen Briscoe and seconded by Kari Warren to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS:

* The Personnel Policy –Review-Second Reading was discussed. It was determined that the Personnel Committee, consisting of: Maralee Johnson, Chair, Karen Briscoe, Robbin Dickey, and Kari Warren would schedule a meeting in the near future. The purpose of said meeting is to review, scrutinize and more thoroughly address/ update the Personnel Policy to reflect changes in requirements implemented over the last several years.
* A motion was made by Kari Warren, and seconded by Becky Stocke, to approve, as presented and after being reviewed and discussed, the Sexual Harassment Policy-New- First Reading. The motion was unanimously approved.
* Other Unfinished Business: President Johnson reminded board members present to compile a list of potential candidates to replace Dr. Robert Marley-who resigned from the Board at the April meeting. Possible candidates need meet the following criteria: must be a male, at least 18 years of age, and live within the city limits.

NEW BUSINESS:

* The FY2021-2022 Budget Amendments – Pre -Audit was presented and discussed. Director Corry apprised the board of the changes. After discussing the changes, a motion was made by Karen Briscoe and seconded by Joe Gilliland to accept the FY 2021-2022 Budget Amendment-Pre-Audit updated version as presented. The motion

carried.

* The FY2021-2022-4th Quarter Report was reviewed. Upon completion of review, a motion was made by Joe McCoy and seconded by Becky Stocke, to accept the 4th Quarter Report as presented. The motion passed unanimously.
* After discussing and noting the only change made to the Intergovernmental Agreement was changing the dates from 2021-2022 to 2022-2023 in the Intergovernmental Agreement-Flora CUSD #35-2022-2023 School Year, a motion was made by Joe Gilliland and seconded by Kari Warren, to accept as presented. The motion carried – unanimously.
* After discussing and noting the only change made to the Intergovernmental Agreement was changing the dates from 2021-2022 to 2022-2023 in the Intergovernmental Agreement-North Clay CUSD #25-2022-2023 School Year, a motion was made by Joe McCoy and seconded by Karen Briscoe, to accept as presented. The motion carried – unanimously.
* Joe Gilliland and Kari Warren, Re-appointed Trustees, completed the Oath of Office. Doug Mack, who was absent, will complete his Oath of Office at his earliest convenience.
* Other New Business: None

EXECUTIVE SESSION (WHEN NEEDED): None

UPCOMING MEETINGS /EVENTS: It was noted, by Director Corry, that the Summer Reading program will begin May 25th, 2022.

ADJOURNMENT: The meeting concluded at 7:40 p.m.

Submitted by: Karen Briscoe 05-10-22