FLORA PUBLIC LIBRARY BOARD MEETING

MONDAY, JUNE 12, 2023

CALL TO ORDER: President Maralee Johnson called the meeting to order at 7:25 p.m. on Monday, June 12, 2023

RECOGNITION OF VISITORS: Bill Atwood, Mike Genthe - Decennial Committee members

PRESENT: Jon Akers, Karen Briscoe, Maralee Johnson, Joe Gilliland, Joe McCoy, Rebecca Stocke, and Director Donna Corry as well as Assistant Library Director, Angela Garrett. Absent: Robbin Dickey, Doug Mack, Kari Warren

CORRESPONDENCE: President Maralee Johnson received notification by mail, from Secretary of State-State Librarian Alexi Giannoulias, that the Flora Public Library has been awarded a FY 2023-2024 Per Capita Grant in the amount of $7,084.43

APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Jon Akers. The motion passed unanimously.

TREASURER’S REPORT:

 -Review of financial reports and bank statements.

 A motion to accept the treasurer’s report, as presented, was made by Karen Briscoe and seconded by Becky Stocke, and passed unanimously.

LIBRARY DIRECTOR’S REPORT:

-Comments on reports
 -A small amount of interest was added to the savings accounts

-Oaths of Office – we have forms for the newly appointed board members to sign

-Quickbooks Desktop is installed and is much like our older version. We like it much better than the Online Version. The updated pages 10A&B and 11A&B from May are in the back of your packet.

-We would like permission to remove the acrylic guards from the circulation desk.

-We are collecting information on the Paid Leave for All Workers mandate that specifies paid leave for part-time workers. I have an email in to the City and will get sample guidelines from other libraries. I hope to have it at the next meeting for addition to the Personnel Policy.

COMMITTEE REPORTS: The second meeting of the Decennial Committee met on June 12th, 2023 at 7 p.m. There is a separate set of minutes for the 2nd Decennial meeting.

PAYMENT OF BILLS: A motion was made by Joe McCoy and seconded by Rebecca Stocke to approve payment of the bills. The motion passed unanimously.

UNFINISHED BUSINESS: None

NEW BUSINESS

* FY2022-2023 – 4th Quarter Budget Amendments. The 4th Quarter Budget Amendments were reviewed and discussed. After review and discussion of the Amendments, Joe Gilliland made a motion to accept them as presented. Karen Briscoe seconded the motion. The motion passed unanimously.
* FY2022-2023 – 4th Quarter Reports. The 4th Quarter Reports were

introduced, reviewed, and discussed. After the discussion, Joe Gilliland made a motion to accept the 4th Quarter Reports as presented and discussed. Karen Briscoe seconded this motion. The motion carried unanimously.

* Non-Resident Service Letter 2023 was presented. Karen Briscoe made a motion to accept the Non-Resident Service Letter 2023 as presented. This motion was seconded by Jon Akers. The motion carried unanimously.
* OCLC Contract – FY2024 was introduced and discussed. After the discussion, Joe Gilliland made a motion to accept the OCLC Contract – FY2024 as presented. This motion was seconded by Jon Akers. The motion passed unanimously.
* Emergency and Disaster Plan – Second Reading. The Emergency and Disaster Plan, compiled and presented by Assistant Library Director Angela Garrett, was presented, viewed, and discussed at a second reading. No further action was required at this meeting.
* Other New Business: None

EXECUTIVE SESSION (when needed): None

UPCOMING MEETINGS /EVENTS:

* Monday, June 19, 2023 Mad Scientist Summer Reading Program and
* Imagine This! Photo Shoot
* Campfire Stories Summer Reading Program, Tuesday, June 20, 2023

OPEN: None

ADJOURNMENT: The meeting concluded at 7:50 p.m.

Submitted by: Karen Briscoe 06-13-23