**FLORA PUBLIC LIBRARY BOARD MEETING**

**MONDAY, MARCH 11 , 2024**

**CALL TO ORDER: President Maralee Johnson called the meeting to order at 7:00 p.m. on Monday, March 11, 2024.**

**PRESENT: Jon Akers, Karen Briscoe, Joe Gilliland, Maralee Johnson, Doug Mack, Joe McCoy, Rebecca Stocke, Kari Warren and Director Angela Garrett as well as Assistant Director, Tina McCormack. Absent: Robbin Dickey**

**RECOGNITION OF VISITORS: None**

**CORRESPONDENCE: None**

**APPROVAL OF MINUTES: A motion was made by Joe Gilliland to accept the minutes as presented. The motion was seconded by Joe McCoy. The motion passed unanimously.**

**TREASURER’S REPORT:**

 **-Review of financial reports and bank statements.**

 **A motion to accept the treasurer’s report, as presented, was made by Doug Mack and seconded by Becky Stocke. The motion passed unanimously.**

**LIBRARY DIRECTOR’S REPORT:** The one thing I forgot to mention last month, was that this year’s Per Capita Grant has been filed. Tina and I have also completed this year’s Library Certification.

Mommy and Me and Dr. Chung’s Healthy Living programs continue to do well.

We had our first adult crafting class on February 29 and March 1. Melanie had them do decoupage Easter eggs in a basket. There were 8 ladies in attendance on Thursday night and 9 attended the Friday morning program on March 1. Melanie Dailey put a lot of work into this project. At $5.00 per head we made $95 to apply to the cost of buying the supplies. We are very pleased.

Kenneth Harris did his program on the upcoming eclipse last Saturday. It was an excellent program. We had 18 people attend.

I am in the process of personalizing our new PAC homepage. The system has successfully integrated the new ASPEN software with the Polaris PAC. The new PAC has direct links to Libby and Overdrive, and our website. Our logo is prominently displayed at the top of the page. We will be able to add links to services, events, etc. There is also a way to display advertisements to events at the library. I think the new platform will make the PAC much more user friendly, well worth the extra cost. I’m not sure when the new PAC will go live.

A vote was taken by the IHLS SHARE membership on the new pricing scheme. The vote was overwhelmingly in favor of increasing certain fees and changing the fee structure. Libraries indicated that they would like to see smaller more frequent increases in the fee structure, rather than one big increase every several years. I have factored in the increase in next year’s budget.

Before the last board meeting I had spoken with Chad about the bill for the new part on the furnace. Chad thought that he had paid the entire bill already. He was going to check and find out for sure. Since I had not heard from him about, I called Jeff Gocey to check and the city did pay half. I have voided the check for the whole amount and made a ew one for half the amount.

Another laptop has been let go to lost by a patron. A cancellation letter was sent and the laptop has yet to be returned. I have sent a letter letting the patron know that if the laptop and hotspot are not returned by March 13, I will be reporting the equipment as stolen to the police & sheriff’s department.

In the fall of 2019, after trying the Polaris version of an inventory, we started an old school paper and pen inventory of the library’s holdings. That inventory is now complete. I have included a listing of our holdings by collection.

Please note that one of the Edward Jones investments will come to maturity towards the end of the month. I’m sure we will here from Mr. Pyatt about reinvesting next month.

**COMMITTEE REPORTS: None**

**PAYMENT OF BILLS: A motion was made by Joe Gilliland, and seconded by Jon Akers, to approve payment of the bills. The motion passed unanimously.**

**UNFINISHED BUSINESS: None**

 **NEW BUSINESS:**

**The first reading of the new Bed Bug Policy was introduced, reviewed, and discussed.**

**Second Reading of updated Volunteer Policy: The update policy was reviewed, and discussed. There were no changes.**

**The third and final reading of the Illinois Mandatory Paid Leave Law (PLAW Act) was presented to the board. It was noted there were no changes. It was reviewed and discussed. A motion was made by Joe McCoy, and seconded by Kari Warren, to accept the PLAW policy as presented. The motion carried.**

**The results of the library holdings inventory were presented and discussed.**

**Other new business:**

 **Draft of the FY2024-2025 Budget: The 2024-2025 proposed budget was presented, reviewed, and discussed. Doug Mack made a motion to accept said budget as presented. This motion was seconded by Joe Gilliland. The motion passed unanimously.**

**The 2024-2025 November Board meeting scheduled for the 2nd Monday in November, falls on Veteran’s Day. A motion was made by Becky Stocke to move the November board meeting to the 3rd Monday of the month, so as not to be in conflict with Veteran’s Day.**

**A decision was made by the Board to NOT collaborate with the Genealogical Society on a Civil War program to be presented by Dr. Mike Lockett. It was felt it would set a precedent for future programs wanting to charge for admission to the program, along with sponsoring/donating monies toward the program. The motion to not participate in this program was made by Joe McCoy and seconded by Becky Stocke. The motion passed unanimously.**

**EXECUTIVE SESSION (when needed): None**

**UPCOMING MEETINGS /EVENTS:**

**Internet Speed Survey with Adult Literacy Computers courses to be offered. The date is to be announced.**

**Friends of the Library Book Sale, April 2024. More information to be released when available.**

**OPEN: None**

**ADJOURNMENT: The meeting concluded at 7:48 p.m.**

**Submitted by: Karen Briscoe 03-11-24**